



PANTHÉON-ASSAS
UNIVERSITÉ
PARIS

GUIDE FOR STUDENTS with disabilities



Le Portalis



RUBY

Freedom Scientific



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PANTHÉON-ASSAS
UNIVERSITÉ
PARIS

LIBERTÉ
ÉGALITÉ
FRATERNITÉ

UNIVERSITÉ DE PARIS
FACULTE
DE DROIT.





A NOTE FROM THE UNIVERSITY'S PRESIDENT

Welcome to Panthéon-Assas University

As Panthéon-Assas University prioritises the success of all its students, this booklet has been specially designed to facilitate your welcome and to ensure that we provide you with the best possible conditions.

You will find essential information in it relating to administrative procedures, in particular the contact details and email addresses of the people in charge of the different university sites. You will also find all the services available to you. Do not hesitate to use them, nor to give feedback on any changes or improvements you feel could be made.

Getting to know you better will enable the university to facilitate your orientation, your integration well as your daily activities. Getting to know the university better will enable you to understand better your course of study, to make the most of your university year and to face the challenges of the future...

Good luck in your studies and with your professional plans!

A stylized, handwritten signature in black ink, consisting of a large 'S' followed by a series of loops and a final flourish.

Stéphane Braconnier



CONTACTING THE UNIVERSITY

Your administrative contacts

University Vice-President for Student Life and the Melun campus
Quentin EPRON
✉ vp-vieetudiante@u-paris2.fr

Vice-Presidents of University students
Ada SANSALUT et N.
✉ vpeassasparis2@gmail.com

RELAIS HANDICAP SANTÉ

Assas Centre

5th floor - Bureau 515

✉ relais-handicap-sante@u-paris2.fr

92 rue d'Assas 75006 Paris

+33 (0)1 44 41 58 04

🌐 www.u-paris2.fr > Campus > Handicap

As soon as you enrol at the Panthéon-Assas University, the Relais handicap santé (Health and Disability Unit) is at your disposal to help you and guide you in your daily life.

The unit's missions and objectives are as follows:

- to receive, advise and support disabled students to enable them to participate fully in student life;
- to provide personalised service to disabled students in all matters relating to information and orientation, adaptation of courses, timetables and examinations, human, material, technical and educational assistance, professional integration, participation in sports and cultural activities;
- to improve the accessibility of buildings.

YOUR CONTACTS

A representative is also at your disposal in all the centres of the Panthéon-Assas University. They will provide you with all the necessary information and will be your main contact for any request to adapt your studies.

Your medical and social contacts

The Relais handicap santé will direct you to the preventive medicine department and will make an appointment for you to fit into your timetable.

PREVENTATIVE MEDICINE

SUMPPS Sorbonne Université

Staircase G - 3rd floor - Left door

15 rue de l'École de médecine 75006 Paris

Reception: +33 (0)1 44 27 89 00 - M° Odéon

✉ sumpps@sorbonne-universite.fr

Open from 9am to 6:30pm, Monday to Friday

Online appointment possible on

🌐 santetudiant.com

Consultations for those with a 'tiers-temps' or an extra 'one-third time' during an exam will take place at:

- rue de l'École de Médecine
- at the Maison de la Santé de l'UPMC (tour 55/56, niveau Jussieu, 4 place Jussieu) for students with reduced mobility

CROUS SOCIAL SERVICES OFFICE HOURS

Assas Centre

5th floor - Bureau 513

92 rue d'Assas 75006 Paris

+33 (0)1 44 41 57 23

By appointment only:

🌐 mesrdv.etudiant.gouv.fr



You can get in contact with the social worker at the Assas centre. There are also specific office hours in Melun.

CROUS SOCIAL SERVICES

39 avenue Georges Bernanos
75231 Paris Cedex 05
Open Monday to Friday from 9:30am to 12pm.

CROUS Disability Officer

N. : +33 (0)1 40 51 35 37

✉ mission.handicap@crous-paris.fr

Online appointments:

🌐 www.crous-paris.fr > Aides-sociales > Mission CROUS Handicap

INFIRMARY

Assas Centre

1st floor - Office 127/128
92 rue d'Assas 75006 Paris
Open on Monday, Tuesday, Wednesday and Thursday, from 9am to 5pm.

School nurse

Aïcha VERLOES : +33 (0)1 44 41 57 64

✉ aicha.verloes@u-paris2.fr

Social worker

✉ social.assas@crous-paris.fr



Your contacts

	POSTAL ADDRESS	CONTACT	PHONE	EMAIL
Assas	92 rue d'Assas 75270 Paris cedex 06	Relais Handicap-santé	+33 (0)1 44 41 58 04	relais-handicap-sante@u-paris2.fr
Charcot	36 rue Charcot 75013 Paris	David GUILLOT	+33 (0)1 44 06 90 71	david.guillot@u-paris2.fr
Melun	19 rue du Château 77000 Melun	Scolarité / Examens Sophia HALIFA Lucia FUENTES- GONGONRA	+33 (0)1 64 79 28 72	melun-relais-handicap-sante@u-paris2.fr
Panthéon	12 place du Panthéon 75231 Paris cedex 05	Irène BETHÉ	+33 (0)1 44 41 55 95	irene.bethe@u-paris2.fr
Saint-Guillaume	28 rue Saint-Guillaume 75007 Paris	Sabrina MARIE	+33 (0)1 44 39 86 09	sabrina.marie@u-paris2.fr
Vaugirard 1	391 rue de Vaugirard 75015 Paris	N.	+33 (0)1 55 76 16 14	-
Vaugirard 2	122 rue de Vaugirard 75006 Paris	Stéphanie CORON-REICHSTADT	+33 (0)1 53 63 86 33	stephanie.coron-reichstadt@u-paris2.fr



ACCESSING THE UNIVERSITY

Not all University sites are completely accessible by those with reduced mobility (see table below). Further adaptations are under consideration.

STUDYING AT THE UNIVERSITY

Services available

- **personalised welcome** and **tours of university buildings**;
- **photocopies and enlargements of handouts** on request;
- **access to the remote digital library** available to all;
- **guide dogs are allowed** in university;

Accessibility

	POSTAL ADDRESS	DISABLED PARKING	ACCESS RAMP / ELEVATOR	DISABLED TOILETS
Assas	Centre Assas / RHS 92 rue d'Assas 75006 Paris	●	●/●	●
Charcot	36 rue Charcot 75013 Paris	●	●/●	●
Melun	19 rue du Château 77000 Melun	●	●/●	●
Panthéon	12 place du Panthéon 75231 Paris Cedex 05	●	● ● Aile Soufflot / ● Aile Cujas	●
Saint-Guillaume	28 rue Saint-Guillaume 75007 Paris	●	●/●	●
Vaugirard 1	391 rue de Vaugirard 75015 Paris	●	●/●	●
Vaugirard 2	122 rue de Vaugirard 75006 Paris	●	●/●	●



- **assistance in accessing documentation** is provided at the university library (Assas, Vaugirard 1, Melun, etc.). When the library is full, priority is given to disabled students;
- **visually impaired or blind students have access to adapted equipment** in certain centres (screen magnifiers, scanner, Braille display, voice summary);
- **the provision of note-takers;**

The Relais handicap santé favours finding note-takers among the students who are on the same courses as the disabled student. It also favours computer note-taking so that the lessons can be sent directly by email to the student.

- **some lectures are filmed and accessible online.** The list of these lessons is available on your Digital Working Environment (ENT): ent.u-paris2.fr;
- **the provision of a personalised tutoring system.** The Relais handicap santé favours the support and individualised help of a tutor in the first year of the degree course. This is usually a Masters 2 student whose task is to provide educational and methodological support for students with disabilities.

Arrangement for examinations

In accordance with the French Education Code (art. L. 112-4), disabled students or students with a disabling health problem can benefit from accommodations for taking their exams.

You can obtain extra time to write an exam (one-third extra time: 1 hour extra for 3-hour

tests, 1/2 hour for 1.5-hour tests). In addition, you can take the exams in a room made available especially for you and, depending on the medical service's recommendations, you will have access to an assistant, enlarged handouts, the provision of a computer supplied by the university's IT department, or any other measure justified by your disability.

In order to facilitate organisation between departments, your request for accommodation (studies and exams) must be completed before end of October for regular courses and before early November for digital courses for the first semester. Please note that applications made after these dates will be validated only during the second semester.

Furthermore, the deadline for applications for the second semester will be specified at the end of 2023 and will be accessible on the applications webpage.

Your examination contacts

1ST / 2ND / 3RD YEAR UNDERGRADUATE EXAMS

1ST YEAR MASTERS' EXAMS

Assas Centre

92 rue d'Assas 75006 Paris

Erol OZDEN : +33 (0)1 44 41 57 21

✉ erol.ozden@u-paris2.fr

2ND YEAR MASTERS' EXAMS

Panthéon Centre

12 place du Panthéon 75005 Paris

Irène BÉTHÉ : +33 (0)1 44 41 55 95

✉ irene.bethe@u-paris2.fr

Melun Centre

19 rue du Château 77000 Melun

N. : +33 (0)1 64 79 77 12



STUDENT LIFE

Professional development

The Relais handicap santé regularly receives offers for internships and jobs. These offers are available on the new platform Réseau Pro, accessible on the ENT.

🌐 reseaupro.u-paris2.fr

In addition, the BAIP (Employment assistance) offers individualised help, by appointment, for the proofreading of CVs and cover letters.

BAIP

Assas Centre

92 rue d'Assas 75006 Paris

+33 (0)1 44 41 57 73 / 57 70

✉ assas-baip@u-paris2.fr

Open Monday to Friday
from 9:30am to 12pm.

The AGEFIPH (The Association for the management of funds for the professional integration of disabled people) also has specialist knowledge of these issues. The mission of this organisation is to promote access to jobs and the maintenance of employment for disabled people of modest means.

AGEFIPH ÎLE-DE-FRANCE

Le Baudran Building

21/37 rue de Stalingrad 94110 Arcueil

0 800 11 10 09 (local call)

The Relais handicap santé has a database of websites dedicated to inclusion.

Accommodation and Financial Aid

To benefit from a grant and adapted accommodation, you must submit a student social application (DSE) at the CROUS in Paris between mid-January and the end of April for the following academic year.

The Relais handicap santé can help you in your efforts to obtain financial support.

Different types of aid exist, such as higher education grants awarded on the basis of social criteria: these enable their beneficiaries to undertake higher education studies after secondary education, or some time later, as without this aid, they would have been forced to give up their studies because of their social situation. Applications must be renewed every year.

Doctoral contracts offered to doctorate students. For more information, contact Mission recherche:

MISSION RECHERCHE

Panthéon Centre

12 place du Panthéon 75005 Paris

+33 (0)1 44 41 56 00



To facilitate access to higher education for handicapped students with motor and visual disabilities, Crous de Paris has established a specific procedure for staying in university hostels.

If you are in this situation, you can occupy a hostel from your first year of study for a period that extends up to 5 years.

In order to best cater to your accessibility requirements or for special arrangements made on a case-by-case basis, a Crous social worker is in charge of monitoring this system.

To access this service, contact also the social service between January and April for an interview when you apply for accommodation via the student social application (DSE).

Your admission to the hostel is subject to approval by a specialised committee.

ACCOMMODATION DEPARTMENT

+33 (0)1 40 51 36 12

✉ logement@crous-paris.fr

CROUS de Paris / Student social applications

39 avenue Georges Bernanos 75005 Paris

+33 (0)1 40 51 36 12

The CAF (family allowance fund) also provides financial support for housing.

🌐 www.caf.fr



Transports

Transport in Île-de-France and Paris is sometimes not very accessible to people with reduced mobility.

To get around the different locations of the university, we invite you to consult the following websites:

VIANAVIGO

09 70 81 83 85

me-deplacer.iledefrance-mobilites.fr

RATP

Mission Accessibilité

54 quai de la Rapée - Lac LC13

75599 Paris Cedex 12

✉ mission.accessibilite@ratp.fr

TRANSILIEN

www.transilien.com

Many associations offer help and services:

www.handicapinfos.com

To get around the different Panthéon-Assas University centres:

ASSAS



Port Royal



Vavin



Notre-Dame-des-Champs



Vavin



Gygnemer-Vavin

BOSQUET



École Militaire



Saint-Dominique

CHARCOT



Bibliothèque
François Mitterrand



Jeanne d'Arc
Église de la gare

MELUN

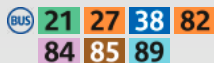


Melun

PANTHÉON



Luxembourg



Gare du Luxembourg

SAINT-GUILLAUME



Rue du Bac



Saint-Guillaume

VAUGIRARD 1



Convention



Hôpital de Vaugirard

VAUGIRARD 2



Saint-Placide



Montparnasse



Montparnasse



Sports and cultural life

ASSAS CENTRE

Sports department

Notre-Dame-des-Champs Building - Ground floor

Entrance via 92 rue d'Assas 75006 Paris

+33 (0)1 44 41 57 79

✉ sports@u-paris2.fr

Open Monday to Friday, from 9am to 12:30pm

and from 2pm to 4:30pm.

Closed on Wednesday afternoons.

On its website, the Paris City Council provides information relating to cultural and sporting activities in Paris for students with disabilities:

🌐 www.paris.fr/handicap



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www.u-paris2.fr > Campus > Handicap